Guidelines for
Poster presentations

Preparing your poster

Make sure your poster accurately reflects the abstract you originally submitted.

There are no strict rules regarding poster preparation; your subject matter, imagination and display area will provide a better guide. However, there are some general points which you may wish to consider when planning your poster display:

- Colour will draw attention to the poster;
- Try to create an uncluttered design to emphasise the subject matter;
- Divide the content of your poster into appropriate sections;
- Ensure font size or lettering is large enough to read from a certain distance;
- Use larger lettering for the poster's title, author and institutional affiliation;
- Text should be brief and concise;
- Graphs, charts and tables are particularly eye-catching on posters;
- Try to create a straightforward organisation or flow;
- Make sure the poster's concept is clear and can be easily understood even if you, the presenter, are not standing beside the display.

Transporting your poster

- You will need to bring your poster with you and take it away with you after your poster session. Please do not send it in advance!
  - Consider printing your poster on a fabric or textile rather than cardboard – this will significantly facilitate transport to and from the venue, especially if you are flying to Italy.
  - If you prefer to print your poster on cardboard, a mailing tube or portfolio case is recommended for transporting your poster.
- You may want to bring with you A4 copies of your poster and/or hand-outs with the main points of your presentation to give out to interested delegates;
- A notepad may prove helpful in elaborating further upon your poster or for taking names and addresses of delegates interested in your work.

Setting up your poster

- Each poster presentation will be allocated one display board in the *Dehor room* (please see the floor plan in the last page of this document);
- The dimensions of each board are 100cm wide x 250cm high – please make sure your poster does not exceed these measurements;
- ALTE will provide materials to attach the posters to the boards;
- You will be fully responsible for setting up, monitoring and removing your poster after your allocated session;
- **Posters cannot be sent in advance, and we cannot return any posters which have not been removed**;
- Your poster presentation has been allocated a half-day slot in the conference programme. This means the posters need to be set up before the beginning of this slot, and removed immediately afterwards. Please read the tables below carefully for details regarding the setting up and removal times for each poster session.

Displaying your poster

- Delegates will have the chance to look at your poster throughout the whole half-day poster presentation slot.
- You are only required to stand by your poster during the corresponding break in each half-day slot. Again, set-up, presentation and removal times for each poster session are indicated below.
- Presentation times are during the breaks. Breaks will be 45-minute long. Delegates will be free to walk from poster to poster during this time. You will have a few minutes to present your poster to each group that gathers, followed by a few minutes to discuss, take questions and respond to comments.

Poster session 1 - Wednesday 3rd May, 14.00pm - 18.30pm

Name presenter(s)	Title presentation	Board	Set up	Presentation	Removal
Douglas Altamiro Consolo Gerson Rossi dos Santos	Intersubjectivity, foreign language proficiency and the development of pre-service teachers' linguistic communicative competences in teletandem interactions	1	13.30pm – 14.00pm	16.15pm – 17.00pm	18.30pm – 19.00pm
Claudia Pop	Investigating the TestDaF benchmarking process	2			
Tunde Szecsi Janka Szilagyi Melissa Meehan	Language assessment and effective teaching and learning for English language learners in Florida	3			
Wang Hua Jie We	English teachers' perceptions of China's Standards of English for speaking	4			

Poster session 2 - Thursday 4th May, 9.00am - 12.30pm

Name presenter(s)	Title presentation	Board	Set up	Presentation	Removal
Andrea Kulmhofer Christina Schimböck	Meeting student needs through informal assessment OR do I know what I need to know?	1	8.30am – 9.00am	9.45am – 10.30am	12.30pm – 13.00pm
Susan Corrieri Ida Brucciani	The Language Centre at Pisa University faces the challenges of digital assessment in an evolving Community	2			
Aisha Nasimi	Verifica delle possibilità per una certificazione della lingua araba	3			
Mehmet Kaplan Nursel Tan Elmas	What can we learn from language assessment results with a statistical perspective?	4			

Poster session 3 - Thursday 4th May, 14.00pm - 18.30pm (New Researchers)

Name presenter(s)	Title presentation	Board	Set up	Presentation	Removal
Zhou Yanqiong	Developing and validating a reading strategy scale for Chinese tertiary EFL learners	1	13.30pm – 14.00pm	16.00pm – 16.45pm	18.30pm – 19.00pm
Leska Schwarz	Looking into listening: The influence of context videos in computer-based assessment of listening comprehension	2			
Maria Guzikova Tatiana Rasskazova	From language assessment literacy to better teaching and learning	3			
Xiaoyi Zhang Shaoyan Zou	Linking performance assessment to language scales: Challenges of the rating method effect	4			

Poster session 4 - Friday 5th May, 9.00am - 13.00pm

Name presenter(s)	Title presentation	Board	Set up	Presentation	Removal
Johann Fishcer Astrid Reich	25 Years of UNIcert® – Quality Assurance in university language teaching and learning	1	8.30am – 9.00am	9.45am – 10.30am	13.00pm – 13.30pm
Susan Gass	Advanced proficiency: How to get there?	2			
José Miguel Sánchez Llorente Juan Miguel Prieto Marta García	El español y la certificación lingüística en la Universidad de Salamanca	3			

Map of the Dehor room in the hotel Savoia Regency

SAVOIA HOTEL REGENCY
CONFERENCE CENTRE
GROUND FLOOR

DOWNSTAIRS

To toilets
&
Parallel rooms
SOFIA
GRACE
AUDREY
LIZ

PARKING

REGISTRATION

PIAZZA DELL'OLIVO

REGENCY
Parallel
Room

PLENARY ROOM

EXHIBITION AREA

COFFEE/LUNCH & POSTERS

EXHIBITION AREA

RESTAURANT

Dehor room
(where posters will be displayed)

ALTE
Association of Language Testers in Europe